

Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment
- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: <u>Legal Services Society</u>	Contact Name: <u>Pierre Manarovici</u>
Fiscal Year End: <u>March 31, 2021</u>	Phone Number: <u>604-601-6164</u>
Date Submitted: <u>August 31, 2021</u>	E-mail: <u>Pierre.Manarovici@labc.bc.ca</u>

For the Ministry:

Ministry Name: _____	Reviewer: _____
Date Received: _____	Deficiencies: Yes <input type="checkbox"/> No <input type="checkbox"/>
Date Reviewed: _____	Deficiencies Addressed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Approved (SFO): _____	Further Action Taken: _____

Distribution: Legislative Library ☐ Ministry Retention ☐

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> a Statement of Income or Statement of Revenue and Expenditures, and a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (2) 3 (3)	<ul style="list-style-type: none"> The Statement of Changes in Financial Position may be omitted if it provides no additional information The omission must be explained in the notes 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4 (3) 4 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Finance Committee of the Board. The Finance Committee meets with management and the external auditors twice a year.

The external auditors, Deloitte, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance Committee of the Board and meet with it on a regular basis.

On behalf of Legal Services Society,



Chris Earle, CPA, CMA, C. Dir.
Vice President, Finance and Corporate Services
Date: August 31, 2021



**Vice President
Finance and Corporate Services**

Suite 400

P: 604-601-6000

510 Burrard Street

F: 604-682-0979

Vancouver BC V6C 3A8

  @legalaidbc

**LEGAL SERVICES SOCIETY
STATEMENT OF FINANCIAL INFORMATION APPROVAL**

The undersigned represents the Board of Directors of the Legal Services Society and approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

A handwritten signature in blue ink, appearing to read "Allan Seckel".

Allan Seckel, QC
Chair, Finance Committee
Legal Services Society
August 31, 2021

Financial statements of

Legal Services Society

March 31, 2021

Legal Services Society

March 31, 2021

Table of contents

Management's Report.....	1
Independent Auditor's Report.....	2-3
Statement of financial position	4
Statement of operations and accumulated surplus	5
Statement of changes in net debt.....	6
Statement of cash flows	7
Notes to the financial statements	8-19
Schedule 1 – Tangible Capital Assets.....	20-21

Management's Report

Management's Responsibility for the Legal Services Society Financial Statements

The Legal Services Society (the "society") financial statements as at and for the year ended March 31, 2021 (the "financial statements") have been prepared by management in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Finance Committee. The Board of Directors reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board of Directors also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Deloitte LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the annual financial statements. The external auditors have full and free access to the financial records of the society and meet with management and the Board of Directors when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the society



Mark Benton, QC
Chief Executive Officer



Chris Earle, CPA, CMA, C. Dir
Vice President, Finance and Corporate
Services

Independent Auditor's Report

To the Directors of
Legal Services Society

Opinion

We have audited the financial statements of Legal Services Society (the "Society"), which comprise the statement of financial position as at March 31, 2021, and the statements of operations and accumulated surplus, changes in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements of the Society for the year ended March 31, 2021 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 2 to the financial statements, which describes the basis of accounting. The financial statements are prepared to assist the Society in complying with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. As a result, the financial statements may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The image shows a handwritten signature in black ink that reads "Deloitte LLP". The signature is written in a cursive, flowing style.

Chartered Professional Accountants
May 14, 2021
Vancouver, British Columbia

Statement of financial position

as at March 31, 2021

	2021	2020
Financial assets		
Cash (note 17)	\$ 11,307,741	\$ 8,330,509
Investments (notes 4 and 17)	—	1,904,925
Accounts receivable (note 17)		
Government of British Columbia (note 14)	1,336,132	620,114
Government of Canada	1,125,684	926,690
Other	2,642,116	1,917,564
Total financial assets	16,411,673	13,699,802
Liabilities		
Accounts payable and accrued liabilities (note 17)		
General (note 5a)	3,087,115	2,724,105
Tariff (note 5b)	14,972,983	13,894,778
Employee future benefits (notes 6(b) and 17)	217,800	224,800
Long-term liabilities (notes 7 and 17)	914,999	1,058,451
Total liabilities	19,192,897	17,902,134
Net debt	(2,781,224)	(4,202,332)
Non-financial assets		
Tangible capital assets (Schedule 1)	3,304,777	4,560,560
Prepaid expenses	415,914	581,239
Total non-financial assets	3,720,691	5,141,799
Accumulated surplus (note 8)	\$ 939,467	\$ 939,467
Contractual obligations (note 13)		
Economic dependence (note 15)		
Contingent liabilities (note 16)		

The accompanying notes and supplementary schedule are an integral part of these financial statements.



Jean Whittow, QC
Chair of the Board of Directors



Karen Christiansen, FCPA, FCA
Chair of the Finance Committee

Statement of operations and accumulated surplus

for the year ended March 31, 2021

	Budget (note 12)		2021	2020
Revenue				
Government of British Columbia (notes 9 and 14)	\$ 106,824,000	\$ 100,106,710	\$ 99,361,547	
Law Foundation	3,250,000	3,477,837	3,430,340	
Department of Justice — Canada	—	82,778	35,678	
Notary Foundation	500,000	713,020	2,398,470	
Investment income	50,000	164,592	175,816	
Miscellaneous	487,000	807,881	327,358	
Total revenue	111,111,000	105,352,818	105,729,209	
Expenses (notes 10, 14 and 19)				
Criminal tariff	56,423,337	53,393,540	52,454,030	
Family tariff	24,480,589	21,681,935	21,634,222	
Child protection tariff	7,690,527	5,794,281	6,723,750	
Immigration and refugee tariff	3,285,690	3,659,893	4,260,941	
Justice Innovation and Transformation Initiatives	7,423,408	7,182,927	7,152,251	
Publishing	2,130,904	2,538,750	2,326,848	
Community engagement	808,160	791,454	925,350	
Indigenous services	1,389,755	1,322,126	1,305,063	
Other contribution (note 8)	—	—	3,940,000	
Administration (note 11)	7,478,630	8,987,913	8,006,982	
Total expenses	111,111,000	105,352,818	108,729,437	
Deficit for the year	—	—	(3,000,228)	
Accumulated surplus at beginning of year	939,467	939,467	3,939,695	
Accumulated surplus at end of year (note 8)	\$ 939,467	\$ 939,467	\$ 939,467	

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Statement of changes in net debt

for the year ended March 31, 2021

	Budget (note 12)	2021	2020
Deficit for the year	\$ —	\$ —	\$ (3,000,228)
Acquisition of tangible capital assets	(1,050,000)	130,956	(1,374,809)
Amortization	1,163,000	1,124,827	2,363,110
	(113,000)	1,255,783	988,301
Acquisition of prepaid expenses	—	(511,262)	(581,239)
Use of prepaid expenses	—	676,587	4,608,567
	—	165,325	4,027,328
Decrease (increase) in net debt	(113,000)	1,421,108	2,015,401
Net debt at beginning of year	(4,202,332)	(4,202,332)	(6,217,733)
Net debt at end of year	\$ (4,315,332)	\$ (2,781,224)	\$ (4,202,332)

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Legal Services Society

Statement of cash flows
for the year ended March 31, 2021

	2021	2020
Cash provided by (applied to) operating activities		
Deficit for the year	\$ —	\$ (3,000,228)
Items not involving cash:		
Amortization	1,124,827	2,363,110
Long term liabilities	(143,452)	449,411
<i>Changes in non-cash working capital:</i>		
Accounts receivable	(1,639,564)	197,231
Accounts payable and accrued liabilities	1,441,215	425,200
Prepaid expenses	165,325	4,027,328
Employee Future Benefits	(7,000)	(3,000)
Total change from Operating activities	941,351	7,459,280
Cash applied to capital activities		
Purchase of tangible capital assets	130,956	(1,374,808)
Total change from Capital activities	130,956	(1,374,808)
Cash provided by investing activities		
Investments redeemed	1,904,925	5,044,819
Total change from Investing activities	1,904,925	5,044,819
Increase in cash	2,977,232	8,129,063
Cash at beginning of year	8,330,509	201,446
Cash at end of year	\$ 11,307,741	\$ 8,330,509

The accompanying notes and supplementary schedule are an integral part of these financial statements.

Notes to the Financial Statements

for the year ended March 31, 2021

1. Overview

The Legal Services Society (the “society”) was established under the Legal Services Society Act on October 1, 1979 (as revised on May 31, 2007). The society is governed by a Board of Directors, of which five are appointed by the Province of British Columbia (the province) and four are appointed by the Law Society. The society operates within the framework of a Memorandum of Understanding (MOU) with the province. The MOU is renewed every 3 years and outlines the roles, budget and planning processes as well as prioritization for allocating funding. The purpose of the society is to:

- assist individuals to resolve their legal problems and facilitate access to justice,
- establish and administer an effective and efficient system for providing legal aid to individuals in British Columbia, and
- provide advice to the Attorney General respecting legal aid and access to justice for individuals in British Columbia.

The society is not subject to income taxes.

The global pandemic, COVID-19, has significantly disrupted economic activities in BC. This is a difficult time for the legal system. The society is responding by taking steps to ensure that, wherever possible, access to justice continues despite any interruptions to the courts as a result of COVID-19, and to support providers during this challenging time.

The disruption from the pandemic was initially expected to be temporary. Given the dynamic nature of these circumstances, the duration of disruption to the society’s operations and related financial impacts cannot be reasonably estimated at this time other than the disruption is elongating.

2. Basis of presentation

These financial statements are prepared by management in accordance with the accounting requirements of section 23.1 of the Budget Transparency and Accountability Act of the province. This section requires the accounting policies and practices of government organizations to conform to generally accepted accounting principles for senior governments in Canada, as modified by any alternative standard or guideline that is made by the Treasury Board.

In November 2011, a Treasury Board regulation was issued that requires tax-payer supported organizations to adopt the accounting policies for restricted contributions described in note 3(a). These accounting policies are significantly different from Canadian Public Sector Accounting Standards (“PSAS”) which require that government transfers with stipulations are recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met, except when and to the extent that the transfer gives rise to an obligation that meets the definition of a liability. Such liability is reduced, and an equivalent amount of revenue is recognized, as the liability is settled.

2. Basis of presentation (continued)

The accounting policy described in note 3(a) is different from PSAS with respect to the timing of revenue recognition for government transfers. The impact on the financial statements of the society as at and for the year ended March 31, 2021 is not significant.

3. Significant accounting policies

(a) Revenue recognition

Revenues are recognized in the period in which the transactions or events that give rise to the revenues occur. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Government transfers received for the purpose of developing or acquiring a depreciable tangible capital asset are deferred and recognized as revenue at the same rate as the amortization, and any impairment, of the tangible capital asset. Other government transfers are recognized as revenue in the period they authorized, any eligibility criteria are met and when any stipulation or restriction the transfer is subject to is met.

Restricted contributions received or receivable are deferred and amortized into revenue as the related expenses are incurred.

(b) Expenses

Expenses are reported on an accrual basis. The cost of services incurred during the year is expensed.

(c) Tariff expenses

Tariff expenses include amounts billed by lawyers to the society and an estimate of services performed by lawyers but not yet billed to the society.

(d) Employee future benefits

- i. The society's employees belong to the Municipal Pension Plan, which is a multi-employer contributory pension plan. The society records its pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This method is used because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets, and costs to individual employers participating in the plan.
- ii. The cost of non-vested sick leave benefits is actuarially determined using the projected benefit method and management's best estimate of salary escalation, future utilization of the benefits, long-term inflation rates, and discount rates.

3. Significant accounting policies (continued)

(e) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement, or betterment of the asset.

The estimated useful lives of assets are re-assessed on an annual basis. Tangible capital assets are amortized on a straight-line basis over the estimated useful life of the asset as follows:

Assets	Per year
Furniture	10 – 20%
Equipment	20%
Computer equipment	25 – 33%
Computer software	20 – 33%
Client Information System	20%
Leasehold improvements	Lower of lease term and useful life

Tangible capital assets are written down when conditions indicate that they no longer contribute to the society's ability to provide services, or when the value of future economic benefits associated with the tangible capital assets is less than their net book value. The net write-downs (if any) are accounted for as expenses in the statement of operations.

(f) Lease inducements

Lease inducements are recognized on a straight-line basis over the term of the lease as a reduction in premises expense.

(g) Prepaid expenses

Prepaid expenses include computer software licenses, and deposits. These items are charged to expense over the periods expected to benefit from them.

(h) Financial instruments

The society's financial instruments consist of cash, investments, accounts receivable, and accounts payable and accrued liabilities. Accounts receivable and accounts payable and accrued liabilities are initially recorded at fair value and subsequently measured at cost. Investments, which may comprise guaranteed investment certificates, provincial bonds, corporate bonds, and structured bank notes, are initially recorded at fair value and subsequently measured at amortized cost. Any premium or discount related to a financial instrument measured at amortized cost is amortized over the expected life of the instrument using the effective interest method.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

3. Significant accounting policies (continued)

(h) Financial instruments (continued)

The fair values of the society's cash, accounts receivable, and accounts payable and accrued liabilities generally approximate their carrying amounts due to their short term to maturity. The fair values of the society's investments are disclosed in note 4.

(i) Measurement uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Areas where estimates are significant to the financial statements include the tariff liabilities and expenses (note 17). Other areas where estimates are made include accounts receivable, estimated useful lives of tangible capital assets and the resulting amortization, non-vested sick leave benefits, and contingent liabilities.

Estimates are based on the best information available at the time of the preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from those estimates.

4. Investments

As of March 31, 2021, the society held no investments (2020 — \$1,904,925). All investments matured during the year.

5. Accounts payable and accrued liabilities

(a) General

	2021	2020
Trade payables	\$ 1,981,469	\$ 1,088,403
Payroll payables	1,105,646	1,635,702
Total	\$ 3,087,115	\$ 2,724,105

(b) Tariff

	2021	2020
Submittals approved, not paid	\$ 1,608,437	\$ 1,125,478
Submittals not approved	1,908,145	2,379,630
Accrual (note 18)	11,456,401	10,389,670
Total	\$ 14,972,983	\$ 13,894,778

5. Accounts payable and accrued liabilities (continued)

The society uses an actuarial model to estimate legal services performed but not yet billed to the society. Management estimated the liability to be approximately \$11,456,401 (2020 — \$10,389,670). This estimate, included in the above table, incorporates average case costs and service billings for similar cases, based on historical experience over a two-year period. Actual costs could differ from this estimate (notes 3(i) and 18).

The society does not record a liability, and related accounts receivable, for certain legal services performed but not yet billed to the society as the amount cannot be estimated reliably. For these legal cases, the related costs are fully reimbursed to the society based on the terms of agreements with either the Province of British Columbia or the Government of Canada.

6. Employee future benefits

(a) Pension plan

The society and its employees contribute to the Municipal Pension Plan (jointly trustee pension plan). The Board of trustees for this plan, representing plan members and employers, is responsible for administering the pension plan, including investing assets and administering benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2016, the Municipal Pension Plan had approximately 195,921 active members and 100,956 retired members.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation, conducted as at December 31, 2018, showed the plan's basic account, which pays lifetime pensions, was 105.1 per cent funded with actuarial assets of \$58.53 billion and actuarial liabilities of \$55.66 billion. There is a surplus of \$2.87 billion. In addition, the rate stabilization account, which was set up to help offset potential future contribution rate increases, has a balance of about \$2.5 billion.

The society paid \$1,305,282 (2020 — \$1,226,551) for employer contributions to the plan during the year ended March 31, 2021.

(b) Non-vested sick leave

Employees are credited days per year, ranging from six to ten days, for use as paid absences in the year due to illness or injury. Employees are allowed to accumulate unused sick day credits each year, up to the allowable maximum provided in their respective employment agreement.

Accumulated credits may be used in future years to the extent that the employee's illness or injury exceeds the current year's allocation of credits. The use of accumulated sick days for sick-leave compensation ceases on termination of employment and employee unused sick bank is not paid out at retirement. The benefit cost and liabilities related to the plan are included in the financial statements.

7. Long-term liabilities

Lease inducements

Lease inducements were provided under an operating lease by the property owner to finance tenant improvements.

	2021	2020
Leasehold inducements	\$ 914,999	\$ 1,058,451
Less: current portion	(143,452)	(143,452)
Long-term portion	\$ 771,547	\$ 914,999

8. Accumulated surplus

The Board of Directors has authorized the following restrictions on the accumulated surplus:

- In March 2019, the Board of Directors, the Association of Legal Aid Lawyers and the province entered into a Memorandum of Understanding (“MOU”) to prevent a withdrawal of service by the Legal Aid lawyers. The society paid \$3,940,000 to the Law Foundation on March 29, 2019.
- The payment to the Law Foundation on March 29, 2019 was recognized as an expense during the year ended March 31, 2020 over the term of the MOU negotiations.

9. Restricted contributions

2021

	Opening deferred contribution	Approved budget	Additional contributions	Recognized in operations	Closing deferred contribution
Government of British Columbia — Category B	\$ —	\$2,568,000	\$ —	\$ —	\$ —

2020

	Opening deferred contribution	Approved budget	Additional contributions	Recognized in operations	Closing deferred contribution
Government of British Columbia — Category B	\$ —	\$1,813,000	\$1,139,209	\$2,952,209	\$ —

9. Restricted contributions (continued)

The society's Memorandum of Understanding (MOU) with the Ministry of the Attorney General provides for restricted funding for exceptional matters commencing with the 2003 fiscal year. The MOU was renewed effective April 1, 2020, and provides clarification on criminal case classification and funding of these cases.

There are now three categories:

- **Category A:** Within the approved budget within which a case will be accounted for, where the total of the fees and disbursements is less than or equal to \$75,000.
- **Category B:** Within the approved budget within which a case will be accounted for, where the total of the fees and disbursements exceeds \$75,000 and is less than or equal to \$175,000, or where it is a court-appointed counsel case, or a charter-required counsel case. These cases are funded by a restricted contribution, and any surplus in these cases is transferred to deferred contributions. In the case of an annual shortfall in Criminal Category B cases, the society must first apply any eligible base criminal tariff surplus to the shortfall and then to deferred contributions.
- **Category C:** Within the approved budget within which a case will be accounted for, where the total of the fees and disbursements exceeds \$175,000, or where the case is one in which the rate payable to counsel exceeds the society's enhanced fee rate. These cases are funded through a special funding agreement with the Ministry of the Attorney General.

10. Expenses by object

The following is a summary of expenses by object:

	2021 Budget	2021 Actual	2020 Actual
Lawyer fees	\$ 57,919,400	\$ 53,272,871	\$ 50,209,857
Duty counsel fees	13,983,365	11,190,398	11,860,497
Disbursements	5,213,600	5,146,158	7,888,099
Total tariff costs	77,116,365	69,609,427	69,958,453
Salaries and benefits	19,758,287	19,886,119	18,803,352
Grants and contracted services	5,104,561	5,990,990	4,512,973
Computers	1,236,468	2,980,665	2,515,852
Premises	3,081,186	2,750,920	3,073,635
Local agents	1,683,700	1,709,691	1,712,831
Amortization	1,449,846	1,124,827	2,363,110
Office	802,217	633,415	1,088,103
Miscellaneous	624,656	537,994	369,157
Board expenses	167,508	124,975	114,375
Travel	86,206	3,795	277,596
Other contribution	-	-	3,940,000
Total	\$ 111,111,000	\$ 105,352,818	\$ 108,729,437

11. Administration expense

The administration expense includes the following expenditures in support of legal aid:

	2021 Actual	2020 Actual
Executive Office	\$ 1,880,126	\$ 1,242,264
Finance and Office Services	1,856,780	1,923,331
Strategic Policy, Planning and Human Resources	2,881,364	2,791,369
IT Operation Services	2,369,643	2,050,018
Total	\$ 8,987,913	\$ 8,006,982

12. Budgeted figures

The operating budgeted figures, presented on a basis consistent with that used for actual results, were approved by the Board of Directors on June 24, 2020, and submitted to the Ministry of the Attorney General on June 26, 2020 and were approved on July 23, 2020.

13. Contractual obligations

The society has the following contractual obligations.

	Premises leases	Operating costs	Total
2022	1,776,556	1,811,688	3,588,244
2023	1,780,975	129,300	1,910,275
2024	1,810,052	—	1,810,052
2025	1,657,923	—	1,657,923
2026	1,381,287	—	1,381,287
Thereafter	2,799,034	—	2,799,034
Total	\$ 11,205,826	\$ 1,940,988	\$ 13,146,814

Operating costs are service delivery contracts that are renewed over several years.

At year-end, the liability for future costs of legal services to be performed beyond the fiscal year, for which the society is currently committed, is estimated by management to be approximately \$30.8 million (2020 — \$30.3 million). This estimate uses the same methodology as described in note 5 for tariff payables.

14. Related parties

The society is related to the Province of British Columbia and its ministries, agencies, and Crown corporations. In this relationship, the province provided funding in the amount of \$100,106,710 (2020 — \$99,361,547), and the society is responsible for providing legal aid to individuals throughout British Columbia. At year-end, the province owed the society \$1,336,131 (2020 — \$620,114).

Certain members of the Board of Directors provide tariff services to the society. These services are provided in the regular course of business under the same terms and conditions as other lawyers. The total amount paid for their services during the year was \$132,376 (2020 — \$159,079). All payments to Board members are reviewed by the finance committee on a quarterly basis.

15. Economic dependence

In 2021, the society received 95% (2020 — 94%) of its operating revenue from the Province of British Columbia.

16. Contingent liabilities

The nature of the society's activities is such that there is usually pending or prospective litigation at any time against the society. With respect to claims at March 31, 2021, management believes the society has valid defences and appropriate insurance coverage in place. Accordingly, no provision has been made in these financial statements for any liability that may result. In the event that any of these claims are successful, management believes they will not have a material effect on the society's financial position or results from operations.

17. Risk management

Credit risk

Credit risk is the risk of loss resulting from failure of an individual or group to honour their financial obligations. The society's accounts receivable are due primarily from government organizations and other organizations with limited credit risk. The society's cash and investments are held at Canadian chartered banks and Canadian financial institutions, respectively. In management's opinion, the society is not exposed to significant credit risk.

The society regularly assesses the collectability of its receivables. At year-end, there were no significant accounts receivable that were past due or impaired.

The society's maximum exposure to credit risk is \$16,411,673 (2020 - \$13,699,802).

Liquidity risk

Liquidity risk is the risk that the society will not be able to meet its financial obligations as they fall due. The society's approach to managing liquidity risk is to ensure that it will have sufficient working capital and cash flow to fund operations and settle liabilities when due. Additionally, the society has a line of credit available with a maximum authorized limit of up to \$1.0 million with a Canadian chartered bank. The interest rate per annum is the bank's prime rate. At March 31, 2021, the society has \$nil drawn against this line (2020 — \$nil).

The maturity of the society's financial assets and liabilities as at year-end was as follows:

2021

	On demand	Up to 1 year	1 to 3 years	Total
Financial assets				
Cash	\$ 11,307,741	\$ —	\$ —	\$ 11,307,741
Accounts receivable	—	5,103,932	—	5,103,932
Total financial assets	\$ 11,307,741	\$ 5,103,932	\$ —	\$ 16,411,673
Liabilities				
Accounts payable and accrued liabilities	—	6,603,697	—	6,603,697
Tariff accrual	—	11,456,401	—	11,456,401
Other liabilities	—	361,252	771,547	1,132,799
Total liabilities	\$ —	\$ 18,421,350	\$ 771,547	\$ 19,192,897

17. Risk management (continued)**Liquidity risk (continued)****2020**

	On demand	Up to 1 year	1 to 3 years	Total
Financial assets				
Cash	\$ 8,330,509	\$ —	\$ —	\$ 8,330,509
Investments	—	1,904,925	—	1,904,925
Accounts receivable	—	3,464,368	—	3,464,368
Total financial assets	\$ 8,330,509	\$ 5,369,293	\$ —	\$ 13,699,802
Liabilities				
Accounts payable and accrued liabilities	—	6,229,213	—	6,229,213
Tariff accrual	—	10,389,670	—	10,389,670
Other liabilities	—	368,252	914,999	1,283,251
Total liabilities	\$ —	\$ 16,987,135	\$ 914,999	\$ 17,902,134

Market risk

Market risk comprises three types of risk: currency risk, interest rate risk, and other price risk.

(a) Currency risk

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign exchange rates. The society is not exposed to significant currency risk.

(b) Interest rate risk

Interest rate risk is the risk that the society's cash flow will change due to future fluctuations in market interest rates.

(c) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk). The society is not exposed to significant other price risk.

18. Measurement uncertainty

Program area		Amount reported	Measurement uncertainty	Range
Tariff accrual (<i>note 5b</i>)	Min	\$ 11,456,401	\$ (1,145,640)	\$ 10,310,761
	Max	\$ 11,456,401	\$ 1,145,640	\$ 12,602,041
Tariff and transcript expenses (<i>note 10</i>)	Min	\$ 69,609,427	\$ (1,145,640)	\$ 68,463,787
	Max	\$ 69,609,427	\$ 1,145,640	\$ 70,755,067

Variability in the tariff accrual can arise from the rate at which cases proceed and unanticipated changes in the average cost per case. In management's opinion, the tariff accrual and corresponding tariff expenses are subject to change within a range of plus or minus ten percent from the amounts recorded in these financial statements due to uncertainties regarding both timing and costs. The estimate of this level of variability is in itself subject to many uncertainties, and the outcome of individual matters is not predictable with assurance, due in part to the ongoing effects of the COVID-19 pandemic on the court system.

During the year ended March 31, 2019, the society engaged an independent actuarial firm to review the tariff accrual model. The review concluded that, in the aggregate, the tariff model remains appropriate for determining the amount to be accrued. The next review will be in January 2022, with the results reported in the March 31, 2022 financial statements.

19. Comparative Figures

Certain comparative figures have been reclassified to conform to the current year's presentation. These reclassifications are summarized as follows:

Expense Category	As originally reported	Reclassification	As currently presented
Criminal tariff	\$ 49,842,907	\$ 2,611,123	\$ 52,454,030
Family tariff	20,677,504	956,718	21,634,222
Child Protection tariff	6,268,370	455,380	6,723,750
Immigration and refugee tariff	4,106,360	154,581	4,260,941
Administration	\$12,184,784	\$ (4,177,802)	\$ 8,006,982

Schedule 1 – Tangible Capital Assets**2021****Cost**

	Balance, beginning of year	2021 Additions	2021 Disposals	Balance, end of year
Furniture	\$ 1,107,829	\$ —	\$ —	\$ 1,107,829
Equipment	687,981	—	—	687,981
Computer equipment	1,278,758	117,416	—	1,396,174
Computer software	2,822,884	—	248,371	2,574,513
Client Information System	5,811,214	—	—	5,811,214
Leasehold improvements	3,892,736	—	—	3,892,736
Total	\$ 15,601,402	\$ 117,416	\$ 248,371	\$ 15,470,447

Accumulated amortization

	Balance, beginning of year	2021 Additions	2021 Disposals	Balance, end of year
Furniture	\$ (1,068,580)	\$ (20,672)	\$ —	\$ (1,089,252)
Equipment	(602,236)	(32,443)	—	(634,679)
Computer equipment	(1,116,206)	(65,925)	—	(1,182,131)
Computer software	(2,380,029)	(83,244)	—	(2,463,273)
Client Information System	(5,281,052)	(362,458)	—	(5,643,510)
Leasehold improvements	(592,740)	(560,085)	—	(1,152,825)
Total	\$ (11,040,843)	\$ (1,124,827)	\$ —	\$ (12,165,670)

Net Book Value

	2021	2020
Furniture	\$ 18,577	\$ 39,249
Equipment	53,302	85,746
Computer equipment	214,043	162,552
Computer software	111,240	442,855
Client Information System	167,704	530,162
Leasehold improvements	2,739,911	3,299,996
Total	\$ 3,304,777	\$ 4,560,560

Schedule 1 – Tangible Capital Assets (continued)**2020****Cost**

	Balance, beginning of year	2020 Additions	2020 Disposals	Balance, end of year
Furniture	\$ 1,107,829	\$ —	\$ —	\$ 1,107,829
Equipment	687,981	—	—	687,981
Computer equipment	1,278,758	—	—	1,278,758
Computer software	2,793,084	30,712	912	2,822,884
Client Information System	5,811,214	—	—	5,811,214
Leasehold improvements	2,547,728	1,345,008	—	3,892,736
Total	\$ 14,226,594	\$ 1,375,720	\$ 912	\$ 15,601,402

Accumulated amortization

	Balance, beginning of year	2020 Additions	2020 Disposals	Balance, end of year
Furniture	\$ (1,047,908)	\$ (20,672)	\$ —	\$ (1,068,580)
Equipment	(569,728)	(32,508)	—	(602,236)
Computer equipment	(1,062,023)	(54,183)	—	(1,116,206)
Computer software	(2,296,784)	(83,245)	—	(2,380,029)
Client Information System	(3,428,222)	(1,852,830)	—	(5,281,052)
Leasehold improvements	(273,068)	(319,672)	—	(592,740)
Total	\$ (8,677,733)	\$ (2,363,110)	\$ —	\$ (11,040,843)

Net Book Value

	2020	2019
Furniture	\$ 39,249	\$ 59,921
Equipment	85,746	118,253
Computer equipment	162,552	216,735
Computer software	442,855	496,300
Client Information System	530,162	2,382,992
Leasehold improvements	3,299,996	2,274,660
Total	\$ 4,560,560	\$ 5,548,861

LEGAL SERVICES SOCIETY
RECONCILIATION OF SCHEDULE TO FINANCIAL STATEMENTS
For the Year Ended March 31, 2021

Total Operating Expenses per Financial Statements (Note 10)	\$ 105,352,818
--	-----------------------

Less:

Total Tariff Costs	(69,609,427)	
Salaries and Benefits	(19,886,119)	
Amortization	<u>(1,124,827)</u>	
		(90,620,373)

Add:

Change in Capital	(130,955)	
Change in Prepaid	165,325	
Change in Long-term Liabilities	143,452	
Change in Year end Accruals	<u>(532,833)</u>	
		<u>(355,012)</u>

Adjusted Total	<u>\$ 14,377,433</u>
-----------------------	-----------------------------

Total Vendor Payments Greater than \$25,000 per Schedule	\$ 15,766,810
Payments to Vendors less than \$25,000	<u>1,828,334</u>

<u>\$ 17,595,143</u>

Adjustment for GST Rebate Received	(225,189)
Other Services excluded from above	(151,159)
Benefits and Pension excluded from above	<u>(2,841,363)</u>

<u>\$ 14,377,433</u>

**LEGAL SERVICES SOCIETY
PAYMENTS TO SUPPLIERS
OF GOODS AND SERVICES
For the Year Ended March 31, 2021**

Vendor	Amount
Advanced Parkng	40,662.18
Ascent Public Affairs Inc.	47,250.00
Association of Legal Aid Lawyers	767,137.00
BC Metis Federation Society	40,000.00
BCGEU	146,244.99
Bell Canada	200,953.15
Beretta Consulting, Inc	52,062.50
BPW Holdings Ltd.	34,030.92
Bratty, Jessica	29,295.00
Cantal (Canada) Inc.	39,249.98
Ceridian Canada Ltd	142,343.57
CML Properties	79,723.10
Community Legal Assistance Society	1,417,405.92
Continuing Legal Education Society BC	65,621.58
Corfield & Associates Consulting Service	73,380.00
Corus Sales Inc	26,363.30
Darktrace Limited	51,345.00
Dell Canada	99,005.70
Deloitte LLP	38,955.00
Denis-Boileau, Marie-Andree	82,507.53
E&D Properties Ltd	39,482.91
Employer Health Tax	302,418.74
Hardal Management Inc.	105,772.55
Hosted Advantage	210,951.87
Hunter Litigation Chambers	33,608.44
I. T. Blueprint Solutions Consulting Inc	239,830.81
Iron Mountain Canada Corp.	57,390.13
J.C. Wordassist Ltd.	676,109.26
Kermode Friendship Society	43,909.10
KPMG LLP	582,745.80
Law Society Of B.C.	91,961.97
Leaptest	25,255.94
Liveperson Inc	44,233.77
Majestic Management	107,870.72
Manulife Financial	2,247,590.69
Melyn Management Inc.	75,699.82
Microsoft Corporation	137,957.79
Minister Of Finance	59,657.22
Municipal Pension Plan	2,459,621.89
Namgis First Nation	39,999.96
Native Courtworker & Counselling Assoc	26,500.00
Neallani, Shelina	77,554.59
One Intranets Inc. (Tangowork)	61,005.00
OXD Consulting Ltd.	277,419.74
Pacific Blue Cross	736,828.86
PEA (Professional Employees Association)	25,407.73
Powerland Computers Ltd	140,161.97
PRA Inc.	25,872.00
Purely CRM Consulting Inc.	184,475.86
Queens Printer Book Store	40,373.15
Richmond Property Group Ltd	84,194.74
Sage Software Canada Ltd	32,980.75
Salty Summit Design Ltd	29,010.80
Sandterra Solutions Inc.	59,650.50
SelectStar Solutions	43,837.50
Sentis Market Research Inc.	112,952.18
SiGnature Recruiting	122,461.03
Softchoice LP	82,825.38
Spencer, Graham	51,620.63
Staples Professional Inc.	30,184.39
Steininger, Joleen	65,031.94
Sterling Property Management	95,815.68
Swartz Law Corporation	47,177.90
Sykes Assistance Service Corp	247,275.00
Symons & Black Design & Development Ltd.	89,076.77
Techrun Consulting Ltd	62,498.64
The Answer Company Consulting Ltd.	108,605.76
The Canada Life Assurance Company	433,643.04
Themis Solutions Inc. (Clio)	66,534.09
Thomson Reuters Canada	37,022.62
Trigo Enterprises Limited	29,209.92
Tyler Technologies, Inc.	68,295.88
Upper Skeena Counselling&Legal AssistSoc	36,677.55
Verbatim Words West Ltd.	74,152.24
Watson Advisors Inc	28,435.00
West Coast Prison Justice Society	808,751.29
Ziemen Networks Inc.	167,683.95
Vendors over \$25,000	15,766,810
Vendors under \$25,000	1,828,334

Legal Services Society
Schedule of Remuneration and Expenses
For the Year Ended March 31, 2021

Name	Remuneration	Expenses
Ash, Sarah	103,510	-
Bailey, Rhaea	101,038	2,426
Bains Aulakh, Ruby	146,282	2,777
Benton, Mark	256,177	10,036
Breau, Jenna	90,283	-
Carter, Kim	129,725	5,896
Clark, Harold	204,863	7,152
Conick, Janice	149,207	18
Daisley, Brad	146,870	4,438
Dawes, M. Natasha	75,396	-
Dean, Lloyd	149,893	438
Dedora, Joshua	111,067	6,761
Deshpande, Harshada	85,338	5,463
Du Plessis, Adina	113,010	4,434
Dybwad, Brian	126,861	8,475
Earle, Chris	171,389	11,829
Gara, Sylvia	91,351	-
Griffiths, David	153,587	-
Harry, Katrina	143,761	6,461
Holloway, Roderick	137,634	-
Hughes, Susanna	135,078	4,565
Jinga, Justin	100,932	1,314
Kenacan, Judith	135,504	-
Khan, Sarah	123,239	1,344
Koehn, Nathan	92,647	-
Kristan, Susie	154,568	5,787
Kupchuk, Wendy	136,931	-
Lee, Y. Candice	122,719	206
MacLennan, Sherry	199,624	14,689
Manarovic, Pierre	133,398	3,333
Mason, Heidi-Anne	196,303	7,246
Matijasic, Branka	149,788	3,665
McConchie, Matthew	131,121	5,896
McPherson, Matthew	137,876	5,787
Mihailovich, Sarah	161,075	1,555
Mirzaian, Scarlet	92,567	4,362
Morton, Zeneta	134,088	7,373
Murray, Gail	358,439	24,083
Myers, Gayle	118,533	4,191
Nanjijuma, Gulnar	99,611	4,105
O'Leary, Deborah	137,876	5,985
Olson, Megan	137,501	10,010
Orrego, Jeremy	92,220	5,896
Poirier, Sherry	123,393	-
Reid, Jennifer	115,048	14,346
Ronsayro, Belinda	76,434	483
Sidhu, Ramandeep	98,559	1,314
Sigur, Irena	85,979	-
Simpson, John	155,830	-
Slipperjack-Farrell, Rosanna Mae	93,171	4,790
Smith, Michael	137,665	4,191
Speed, Jeffrey	111,004	6,843
Spracklin, Kathryn	141,546	1,344
Sturgess, Lisa	129,664	4,224
Subramaniam, Kalaivani	89,350	-
Tannenbaum, Wilfred	100,143	1,314
Tochev, Nikolay	101,872	1,205
Trif, Marius	75,867	-
VanderEnde, Danielle	83,816	5,458
Vlasova, Natalia	117,751	5,213
Volpe, Olga	151,095	6,381
Wang, Lin	85,722	-
Zaenker, Lyudmyla	124,941	10,186
Total Remuneration > \$75,000	8,167,730	265,288
Total Remuneration < \$75,000	8,211,333	
Other benefits	3,294,856	
Change in payroll accruals and other adjustments	212,200	
Total Salaries and Benefits as per Note 10 Financial Statements	19,886,119	

Total salaries and benefits includes salaries, taxable benefits, retro payment, vacation and benefit plan payouts.

Legal Services Society

SCHEDULE OF BOARD OF DIRECTORS' REMUNERATION AND EXPENSES for period ending March 31, 2021

NAME	FEES	EXPENSES
Alison MacPhail	\$ 150	\$ 150
Dinyar Marzban	\$ 4,500	\$ 4,500
Karen Christiansen	\$ 8,300	\$ 8,300
Jean Whittow	\$ 12,300	\$ 12,300
Celeste Haldane	\$ 5,950	\$ 5,950
Gisela Ruebsaat	\$ 6,150	\$ 6,150
Nathalie Baker	\$ 5,250	\$ 5,250
Christine Smith-Martin	\$ 3,750	\$ 3,750
Donna Turko	\$ 4,350	\$ 4,350
Allan Seckel	\$ 6,000	\$ 6,000
Nancy Merrill	\$ 2,100	\$ 2,100
Subtotal	\$ 58,800	\$ 58,800
Consulting/Contract Services		\$ 65,139
LSS Conferences/Board Retreat		\$ -
Working Lunches/Catering		\$ 96
Non-Board Member Expenses		\$ -
Sundry Expenses		\$ 964
Subtotal	\$ -	\$ 66,199
TOTAL BOARD EXPENSES	\$ 58,800	\$ 124,999



Legal Services Society
Statement of Grants
For the Year Ended March 31, 2021

During the fiscal year 2020/21
Legal Services Society made
no grants.



Legal Services Society
Statement of Debts
For the Year Ended March 31, 2021

In compliance with the
Financial Information Act, Schedule 1, Section 4,
we report that Legal Services Society
has no term debt as at March 31, 2021.



Legal Services Society
Statement of Guarantees and Indemnities
For the Year Ended March 31, 2021

As at March 31, 2021 Legal Services Society
did not have any outstanding guarantees or indemnities.

**Legal Services Society
Statement of Severance Agreements
For the Year Ended March 31, 2021**

During the 2020/21 fiscal year there were
two non-unionized employees that
received severance.

One employee received 12 months and
one received 8 months severance.