

IMPORTANT: DATE STAMP THIS NOTICE AND POST IMMEDIATELY ON ALL BCGEU BULLETIN BOARDS. DO NOT REMOVE UNTIL AFTER THE CLOSING DATE BELOW.

**LEGAL SERVICES SOCIETY
POSTING**

TO: LSS STAFF (cc: BCGEU)
FROM: HUMAN RESOURCES DEPARTMENT
RE: REGULAR FULL-TIME POSITION - VANCOUVER
DATE: JANUARY 16, 2012

POSITION: **BUSINESS INTELLIGENCE DEVELOPER**
(This position is on a Modified Workweek Schedule)

PRIMARY FUNCTION:

To administer the society's data warehouse, maintain the society's central reporting system, and produce reports from the society's databases to support management research, planning and policy development decisions. The BI Developer will participate in the design, build and maintenance of the data warehouse. The position will create cubes, reports and ETL packages as needed and train users to use them. The BI Developer will provide expertise around new and emerging business intelligence and data warehousing techniques and technologies. The BI Developer will provide support to BI solutions and will act as a Tier 1 support for BI-related requests.

The following job duties are illustrative examples, and shall not be construed as an exhaustive description of all the work requirements that may be inherent in the job.

DUTIES:

ADMINISTER AND SUPPORT THE SOCIETY'S DATA WAREHOUSE:

The BI Developer will focus on developing and supporting our BI solutions using industry leading analytics packages and tools such as Microsoft Visual Studio and Micro Strategy.

- Use SQL Server Integration Services (SSIS) to extract, transform and load (ETL) into the data warehouse;
- Manage the central data repository through SQL Server Management Studio;
- Manage the i-server through Micro Strategy;
- Use Micro Strategy Desktop to develop reporting solutions like scorecards, dashboards, reports, OLAP analysis, etc;
- Perform application tuning, optimization and performance monitoring;
- Contribute to the creation of documentation and standards.

MAINTAIN AND AUGMENT EXISTING REPORTING FUNCTIONALITY:

- Design the data infrastructure, manage data consolidation and create reports and OLAP cubes to ensure users can access and analyse data from multiple sources. Working with leading edge technology the BI Developer will develop high quality code and demonstrate vision in creating solutions that improve user's ability to make business decisions;
- Lead the partnerships between IT and external technical partners to provide the best possible solution, from both a technical and business need perspective;
- Work with the business to foster better utilization of existing data solutions as well as developing new data solutions;
- Liaise with users to understand business requirements;
- Review reports and cube models to maximize usability and business relevance;
- Identify data models improvements to enhance analytics usability and performance;
- Provide mentoring to IT as well as business users;
- Plan and schedule resources and deliverables to conform with the product road-map for business intelligence;
- Perform testing and document BI solutions.

This competition requires the candidate to complete the following tests:

- MS Word – Intermediate Level
- MS Excel – Advanced Level
- MS Access – Advanced Level

QUALIFICATIONS:

Basic requirements

- Degree/diploma in computer sciences, commerce or business administration from an accredited university or technical school
- Financial acumen
- Minimum 3 years business intelligence developer experience, database development and data warehousing concepts
- Intermediate level in MS Word
- Advanced level in MS Excel
- Advanced level in MS Access
- OR an equivalent combination of education/experience

Rated requirements

- Experience in SQL Server Management Studios managing stored procedures, functions, views and securities.
- Experience in Visual Studios using SSIS to manage ETLs.
- Experience in Transact SQL skills.
- Experience in Dimensional modelling.
- Experience in SQL profiler to oversee performance tuning and optimization,
- Self-motivated and directed, with the ability to effectively prioritize and execute tasks in a high pressure environment.
- Advanced knowledge of MS Access with an emphasis on writing reports with complex query building and visual basic coding
- Advanced knowledge of MS Excel (including visual basic macros) and Sharepoint
- Knowledge of Legal Services Society policies and procedures an asset
- Must have excellent communication and interpersonal skills
- Must have excellent organizational skills
- Must be a team player

Salary: **Job Class 16**
Effective April 1, 2009 Job Class 19* Market Adjustment (\$52,574 - \$58,967)

*As set out in MOU #2: Recruitment, Retention and Wage Comparability, this position has been identified as requiring a market adjustment to address recruitment and retention issues. Based on relevant comparator market data, additional job classes have been added to the position.

Closing Date: January 23, 2012

Starting Date: ASAP

Interested candidates should submit a covering letter, together with a résumé, outlining how their qualifications meet the above position requirements, to:

LEGAL SERVICES SOCIETY
Human Resources Department
Competition no: B#025-11
400-510 Burrard Street
Vancouver, BC V6C 3A8
Fax: (604) 682-0725

HR Contact: _____
Ruby Bains Aulakh

E-mail address: resumes@lss.bc.ca

VISIT OUR WEBSITE AT www.legalaid.bc.ca

We would like to thank all external applicants for their interest but regret that only those shortlisted will be contacted.